

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
September 13, 2021
Jr.-Sr. High School Auditorium

COVID-19 physical distancing guidelines were followed.

MINUTES

REGULAR MEETING – The meeting was called to order at 5:30 p.m. by President Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Albert Romano, Jr.; Tiffany Orcesi; Jamie Lee; Scott Lytle

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk; Gary Grimm, Operations Manager/Transportation Supervisor; Kathaleen Beattie, Director of Student Services; Melissa Nabinger, Principal Brownville Glen Park Elementary; David Ramie, Principal Jr.-Sr. High School; Joseph Folino, Assistant Principal Jr.-Sr. High School; Laurie Nohle, Principal Dexter Elementary; Michael Parobeck, Network Administrator; Mr. George Shaffer, Jefferson-Lewis BOCES Legal Services; Faculty, Students and Community Members

Superintendent Case opened with a highlight by sharing a collage of photos from the first week of school.

A. APPROVAL OF AGENDA

Motion for approval by Scott Lytle, seconded by Tiffany Orcesi, with motion approved 7-0.

B. PRESENTATIONS – None at this time.

C. PUBLIC COMMENT REQUESTS – None at this time.

D. ANTICIPATED EXECUTIVE SESSION

1. **A motion is requested to enter executive session** for the discussion of a particular student issue.

Motion for approval by Jamie Lee, seconded by Albert Romano, Jr., with motion approved 7-0. Time 5:33 p.m.

E. RETURN TO OPEN SESSION

2. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7-0. Time 7:07 p.m.

F. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Jamie Lee, with motion approved 7-0.

1. Approval of Minutes as listed:

- August 9, 2021 – Regular Meeting

2. Approval of Buildings and Grounds Requests as listed:

- JSHS new gymnasium – August 29, 2021 – Varsity Cheer choreography camp – 9:00 a.m. to 5:00 p.m.

- JSHS Fisher Field – August 29, 2021 – Dexter Pop Warner Football – 2:00 p.m. to 6:00 p.m.

- JSHS Fisher Field – September 19, 2021 – Dexter Pop Warner Football – 2:00 p.m. to 4:00 p.m.

- JSHS Fisher Field – September 26, 2021 – Dexter Pop Warner Football – 2:00 p.m. to 6:00 p.m.

- JSHS weight room – Mondays and Wednesdays from September 7 to October 27, 2021 – Dexter Pop Warner Tiny Mites practice 6:00 p.m. to 7:00 p.m.

- DEX gymnasium – Mondays and Thursdays from September 7 to November 19, 2021 – Dexter Pop Warner Jr. Pee Wee practices – 6:00 p.m. to 8:00 p.m.

3. Approval of Conferences and Workshops as listed:

- Lisa K. Smith – ASBO School Business Management Workshop 2021 – November 2-4, 2021 – Saratoga Springs, NY

- Kathaleen Beattie - ASBO School Business Management Workshop 2021 – November 2-4, 2021 – Saratoga Springs, NY

4. Approval of Conferences and Workshops as per *My Learning Plan Report*

G. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members

- Ms. Hurley shared information regarding a Jefferson-Lewis School Board Association workshop scheduled for October 12th.
- Mrs. Klindt, on behalf of the Board, thanked our custodians, food service, transportation, clerical, and administrative staff members for all the hard work necessary to open school safely.

2. Staff Member Reports

- Ms. Beattie shared information regarding *Grading for Equity*, a study program begun during the summer. As Leadership continues the program, additional information will be shared.
- Mr. Ramie, Mrs. Nabinger, Mrs. Nohle and Mrs. Beattie commented on the resiliency and patience of our students and staff. Teachers and custodians are doing a wonderful job with regard to sharing gymnasiums for lunch service. They also commented that students are excited to be back in school.
- Mr. Folino shared that students are engaged in sports and he has been sharing conversations with coaches. Student turnout has been strong.
- Ms. Beattie shared that 15 of our new students enrolled with services. Parents are appreciative of our service models.
- Mrs. Nohle shared that it was an amazing first week. She is concentrating on PBIS and as they move forward she will share additional information.

3. Staff Member Presentations – none

Items for Board Information/Discussion

4. Board Information – Operations End of Year Report 2020-2021

Items for Board Discussion/Action

5. Board Action – Approval of the ***School Tax Collector Report***

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.

6. Board Action – Approval of ***change/adjustment to the 2021 School Tax Warrant:***

- Decrease of \$0.52 per adjustment made by Jefferson County Real Property Tax Service

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0.

7. Board Action – Approval of ***2021-2022 Substitute Instructional and Non-Instructional Personnel Item #11-D***, as continued from the Organizational meeting held July 1, 2021:

- Substitute Teachers:
 - Michael Chitro
 - Judith Bennett

Motion for approval by Sandra Klindt, seconded by Albert Romano, with motion approved 7-0.

8. Board Action – Approval is requested for the adoption of the following resolution for Lead Evaluator of Teachers:

WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification, ***BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:***

- Laurie Nohle (8/10/2021)

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.

9. Board Action - Approval of ***Committee on Special Education Reports***

Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 7-0.

H. ITEMS FOR BOARD ACTION – PERSONNEL

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Scott Lytle, seconded by Sandra Klindt, with motion approved 7-0.

10. Board Action – Retirements: none

11. Board Action – Resignations:

Name	Position	Effective Date
Julie Davis	5-Hour Food Service Helper	09/03/2021

12. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Kelly L. Henderson	Long-Term Substitute Teacher	\$125 per day	n/a	Emergency appointment effective 09/01/2021
Dylan M. Bartholomew	Substitute Food Service Helper	\$12.90 per hour	n/a	Emergency appointment effective 09/01/2021
Nicholas Nortz**	Social Studies 7-12 Teacher	\$46,515 annually (B, Step 1)	4-year probationary tenure period in the area of SS 7-12	**Amended start date from 09/01 to 10/01/2021
Ayden P. Booth	Substitute Teacher Substitute Aide	\$95 per day \$12.90 per hour	n/a	09/14/2021
Rylan P. LaValley	Substitute Teacher Substitute Aide	\$95 per day \$12.90 per hour	n/a	09/14/2021
Bailey M. Thomas	Substitute Teacher Substitute Aide	\$95 per day \$12.90 per hour	n/a	09/14/2021
Diana Smith	6-Hour Aide	\$13.50 per hour	n/a	09/14/2021
Joseph A. Watson	Director of Facilities	\$60,000 annually \$65,000 annually	(Provisional appointment) (Upon successful completion of civil service exam)	09/28/2021

I. **ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments**

13. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following coaching appointments, with *effective dates* as listed, is made by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.

(A) **PAID** Coaching Appointments:

Name	Sport / Season Fall 2021-2022	Coaching Certification	Effective Date
Robert Pauly	Modified Football Assistant	Temporary Coaching License	Emergency appointment effective 08/30/2021
Anthony E. Secreti	Junior Varsity Football Assistant	Temporary Coaching License	09/14/2021

(B) **UNPAID** Coaching Appointments:

Name	Sport / Season Fall 2021-2022	Coaching Certification	Effective Date
Drew Heise	Varsity Football Assistant	Temporary Coaching License 1 st Renewal	Emergency appointment effective 09/01/2021
Christopher Williams	Modified Football Assistant	Temporary Coaching License	09/14/2021

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

J. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

14. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kelly L. Henderson** – Substitute Teacher
- **Dylan M. Bartholomew** – Food Service
- **Robert Pauly** – Coach
- **Ayden P. Booth** – Substitute Teacher
- **Rylan P. LaValley** – Substitute Teacher
- **Bailey M. Thomas** – Substitute Teacher
- **Christopher Williams** – Coach
- **Anthony E. Secreti** – Coach
- **Joseph A. Watson** - Facilities

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0.

K. SUPERINTENDENTS' REPORTS

15. Assistant Superintendent Smith shared that the CRRSAA funding has been approved and we are moving ahead with boiler replacement and technology infrastructure. The application for the ARP (American Rescue Plan) has been submitted and we are awaiting approval.
16. Superintendent Case shared information regarding Covid testing requirements for all employees. A survey was sent to staff last week requesting vaccination status and was not well received. Those who choose to remain unvaccinated or do not wish to share their vaccination status are required to test weekly. JL BOCES will be providing the testing materials through Affinity, a federally funded program. If staff refuse to be tested, they will be directed to obtain a test and provide the results to the district. Mrs. Case also informed the Board that daily Covid submissions to DOH are again required. Mrs. Case answered questions regarding the use of Covid absence days.
Mrs. Case and will have more information regarding Board of Education Goals.

L. CORRESPONDENCE & UPCOMING EVENTS

17. Correspondence Log

M. ITEMS FOR NEXT MEETING

18. **October 4, 2021 – Regular Meeting** to begin at 5:30 p.m.
- Discussions regarding policy revisions.

N. PROPOSED EXECUTIVE SESSION

19. **A motion is requested to enter executive session** for the discussion of the performance history of a particular individual.
Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0. Time 8:00 p.m.

— Mrs. Bennett was excused from the meeting at 8:00 p.m. The following motions were provided by President Milkowich.

O. RETURN TO OPEN SESSION

20. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.
Motion for approval by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 7-0. Time 8:45 p.m.

P. MOTION FOR ADJOURNMENT

21. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.
Motion for approval by Scott Lytle, seconded by Jamie Lee, with motion approved 7-0. Time 8:47 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk